

**BOARHUNT PARISH COUNCIL**  
**Minutes of the Meeting of the Parish Council held on**  
**Thursday May 28th 2009 at 7.00 p.m. in the Parish Hall.**  
**MINUTES SUBJECT TO APPROVAL AT THE NEXT MEETING – 6<sup>th</sup> JULY 2009**

**Present :**

<b>Mr J Cooper</b>	<b>Chair and District Councillor</b>
Mr F Allgood	County Councillor
Mr D Andrews	Councillor
Mrs G Andrews	Councillor
Mr E Schofield	Councillor
Ms E Billingham	Clerk
11 members of the public.	

**09/7) Apologies for absence.**

Cllr Jeffreys and Cllr Pratt sent their apologies.

**09/8) Public Session**

Before opening the session up to Public comment Cllr Cooper wanted to explain that in the future the comments from members of the public would be welcomed at either the Public Session or the public could wait until the relevant item on the agenda at which time they would be invited to speak. A member of the public that wished to speak would need to indicate at the start of the public session when they would like to speak by either saying that it would be in Public session or identify the agenda item. The Clerk would note these and then each member would be asked to speak.

The time to speak would still need to be limited but Cllr Cooper wanted it known that he realised it was a small parish with a small Parish Council and would not want to become overly formal but it would be necessary to make sure all items were recorded and efficiently dealt with and relevant to the meeting.

There were some questions of clarification from the public and they were then asked to mention when they would like to speak. Various members of the public made their intention to speak and at one stage clear to the Chair.

Mrs J Griffiths enquired why the minutes of the March meeting were not posted and asked if a copy of the minutes be emailed to her in the future.

The Chair apologised and explained that due to the switch over of clerks some things had not been done. The minutes would be posted onto the Notice boards over the weekend. Cllr Cooper took the opportunity to welcome the new clerk. The clerk would email a copy of the minutes to Mrs Girffiths.

Mrs Griffiths reported about the May weekend. Although it was too early to tell how much money had been raised the weekend had gone well. Mr Neil Eastman would be stepping down as coordinator and a replacement would be needed and more volunteers needed for the next May weekend and the Fete. It was discussed how important the May weekend was to the community and how it was a successful and established event. The only event that had been undersubscribed had been the Ball.

A vote of thanks was made to Mr Eastman and Mr Parker for all their hard work.

**ACTION: Clerk to write and thank Mr Eastman and Mr Parker.**

There were some problems with the ruts and holes in the access track and Mrs Griffiths requested that this be looked at before another event take place.

**ACTION: Clerk to investigate what repairs were needed and report back at the next meeting.**

It was reported that the Fete committee had all stepped down and that it was not too late to hold a fete if volunteers were found. The Fete could be held in early September. The Chair acknowledged that it was important to continue to drive these events forward and the Council would help to draw attention to the importance of them and urge people to help.

It was pointed out that the website was down. It was reported that the bill had not been paid although the invoice had been handed to the past Clerk.

**ACTION: The Clerk would contact the past clerk to see where the invoice was and also to talk to Mr Parker about how to reinstate the website.**

A member of the public reported that the memorial bench was being vandalised and moved around the recreation area. There was graffiti and burn marks on the bench. It was also mentioned that the benches by the tennis courts had also been ripped up from the ground.

**ACTION: The Clerk would look into cementing the benches into the ground and report back at the next meeting.**

Cllr Cooper took this opportunity to mention that if anyone was aware of any antisocial behaviour it was important to report it. The number 101 was very effective and there was also a way to report online. These reports would then be noted.

**ACTION: Cllr Cooper would make the police and PCSO aware of the latest reports.**

It was pointed out the Council that there was an illegally parked caravan in the village which had been moved on from Southwick.

**ACTION: Cllr Cooper would make all relevant bodies aware of the situation.**

It was suggested that the past Clerk had not been thanked for his work in the last year.

**ACTION: The Clerk would write on behalf of the council and thank Mr Gibbs.**

**The meeting was resumed.**

#### **09/9) Minutes of the meeting held on 23<sup>rd</sup> March 2009.**

**(Please note no meeting held in April 2009).**

Item 6 d) The wording was not recorded properly and should be worded

*d) Recent correspondence has been received from the Southwick Estate including a bill for legal services in relation to the proposed new Recreation Ground lease. The Clerk informed the meeting that there were no allocated funds available to pay the bill of £2165.45p arising from the drawing up of the draft lease. The bill could possibly be met from the general fund but that it would then be exhausted. A brief discussion followed and the Chair stated that as far as the Parish Council were concerned the cost of the lease of the recreation ground in relation to the planning application should be paid from Village Hall funds. All legal and planning costs should be passed to the Village Hall committee and paid from funds raised for the village hall. The Clerk was asked to pass the invoice onto the Village Hall committee. If the Village Hall committee wished to discuss this issue with the Parish Council then the Parish Council was open to discussion.*

Cllr Cooper wanted the Public to note that under the new chair the minutes would reflect a true record of the meetings.

The minutes would be signed at the next meeting.

Mrs Griffiths was asked to comment on this item on behalf of the committee and stated that she had been aware of this bill and wanted to be of assistance to the council and so had spoken to the Charity Commission for clarification and legality. The Charity Commission had reported that the Memorial Hall Committee could not pay for third party expenses and it would be illegal to pay it. Mr Green, who had been Chair at the time the legal work was requested, stated that at the time it had been the intention of the Council to pay this bill.

Mrs Griffiths emphasised that a tri-party meeting was needed to discuss such issues so that it did not happen in the future and that all parties could work together. She suggested that normally the Fetes proceeds were designated for the Village hall funds but if it was held this year that maybe the proceeds could go to the Parish Council to offset the cost of this bill.

**ACTION: The Chair acknowledged that there was no other option but for the Parish Council to pay this bill and the Clerk was authorised to write the cheque.**

#### **09/10) Declarations of interest.**

Cllr Cooper listed his elected membership of Winchester City Council as a standing declaration.

Cllr Schofield declared his personal interest in item Planning Applications.

#### **09/11) Boarhunt Village Memorial Hall Committee.**

Defer to APA

#### **09/12) Development on the existing site.**

Defer to APA

#### **09/13) Recreation Ground Pavilion.**

The past Clerk, Brendan Gibbs, met with the plumber on Saturday 1<sup>st</sup> Mat 2009 and the repairs were made to the stand pipe. The electricity had also been repaired.

Approved for payment invoices £57 and £280 for D.Hutcheon Plumbing.

#### **09/14) Community Safety. To note any issues.**

Dealt with under Public session.

**ACTION: Cllr Cooper to contact PCSO and Police.**

Other items dealt with at APA.

#### **09/15) County / District Councillors Report.**

Defer to APA

**09/16) Planning Applications and Decisions.**

**To approve the comments submitted on behalf of the Parish Council.**

Due to his declaration of interest Cllr Schofield left the meeting.

CASE NO: 09/000439/FUL

W.No. W17569/03

Location: Orchard Cottage, Southwick Road North, North Boarhunt, Fareham, Hampshire PO17 6JH

Proposal: Double Extension to west elevation, triple garage to the north elevation, family room to the east elevation.

These comments had been approved by past Chair Cllr Andrews and submitted by the Clerk – B Gibbs.

*Case 09/00439/FUL*

*Please be advised that the Parish Council of Boarhunt has no objection to this proposal.*

*However, It would seem prudent to impose a planning condition to prevent the proposed triple garage from being seperated from the*

*present curtilage at any time in the future and developed as residential accommodation.*

*A condition should also be applied so that the triple garage cannot be used for any other purpose than the storage of motor vehicles.*

*A condition should also be applied so that no business should be conducted from the proposed triple garage at any time in the future.*

*We therefore ask that such conditions be considered and applied if you are minded to approve this application.*

*Brendan Gibbs*

**Clerk to the Parish Council of Boarhunt.**

It was noted that planning permission had been approved.

**RESOLVED: The Council approved the comments.**

Cllr Schofield returned to the meeting.

**To receive planning applications from Winchester City Council and agree response:**

CASE NO: 09/00720/FUL

W.No. W21424

Location: Poppy Cottage Southwick Road North Boarhunt Fareham Hampshire PO17 6JN

Proposal: Raising the roof to provide 1<sup>st</sup> Floor accommodation with 6no. dormer windows. Extension to front and rear.

**RESOLVED: The Council had no comment on front and rear extensions.**

**There was some concern that the height should not exceed the height of the neighbouring house and this comment would be passed on to WCC.**

CASE NO: 09/00799/TPO

W.No. WTPO/01344/01

Location: Pineside Trampers Lane North Boarhunt Fareham Hampshire PO17 6BS

Proposal: 1 no Ash tree to crown lift by 4m in height from ground level and shorten one lateral limb extending over the neighbouring property by 2-3m, 4 no Oak trees to fell to ground level and 1no flowering cherry to be replanted.

**RESOLVED: The Council had no comment on felling and crown lift of trees but would be reluctant to not to see the oak trees replaced as well as the cherry tree.**

Mr Neil was welcomed to speak on his affordable housing proposal.

- Mr Neil had met with Debbie Roads and Julie Eaton from WCC and they recommended that he brought the plans to BPC so that the councillors could comment and it be minuted.

The proposal was for development of the corner of Trampers Lane and Southwick Road and would be using the rural exception site rule and would be a mix of affordable housing and other housing. The development would consist of 2no three bedroom houses, 1no four bedroom house, 2no 2 bedroom flats and a shop. The development would be with a housing association. Mr Neil showed prospective plans but it was noted that this presentation was the notification of intent of seeking planning permission and not necessarily the final plans. It was noted that there were thirteen people on the list for local housing need.

**RESOLVED: to fully support the provisional proposal to develop this site in principal. The council would make appropriate comment once the full plans were submitted.**

**09/17) Finance.**

**a) Orders for Payment.**

**RESOLVED** to pay the following items. These cheques were signed.

**Cheque 766 – Tim Sage - £2027.00 Fees for existing site design – approved at last meeting.**

**Cheque 767 - Brendan Gibbs – Clerks salary and expenses 29<sup>th</sup> Dec 2008 – 29<sup>th</sup> March 2009 £720.72**

**Cheque 768 – Brendan Gibbs – Clerks Salary and expenses 29<sup>th</sup> March 2009 – 30<sup>th</sup> April 2009 - £293.77**

**Cheque 769 – Brendan Gibbs – Clerks salary increase adjustment 1<sup>st</sup> April 2008 – 31<sup>st</sup> March 2009 - £78**

**Cheque 770 - HALC - Annual membership fee - £176**

**Cheque 771 - £337 – D. Hutcheon Plumbing – repairs to Pavilion.**

**Cheque 772 - £70.78 – Portsmouth Water. 179 days standing charge.**

**Cheque 773 - £395.58 – Southern Electric – Account for year 2009/10**

**Cheque 774 - £60.43 – Southern Electric Contracting – Inv 221961 Repair lighting at Birch Hill.**

**Cheque 775 - £20 – Hampshire Playing Association - membership.**

**Cheque 776 - £237.35 – E Billingham – Clerk salary 25 hours to 29<sup>th</sup> May 2009**

**Cheque 777– HALC - Cost of training for Clerk Introduction and Signposts for New Clerks on June 12<sup>th</sup> 2009 £20**

**Cheque 778 – Royal Mail – Cost of POBox for all Council business one year £62.90**

**Cheque 779 - £2165.45 – Godwins Solicitors – Costs for work in connection of a grant of lease for new village hall.**

**09/18) Highway Matters.**

**Defer to APA in Cllr Allgood’s report.**

**09/19) Correspondence**

**.1 To note:**

**That BMHC had written and requested information under the Freedom of Information Act.**

**The Council noted that the information requested by the Boarhunt Memorial Hall Committee had been sent to them by the new clerk.**

**There was no other correspondence.**

**14) Date of Next Meeting.**

**To consider setting meeting dates for 2009/2010.**

**ACTION: The Clerk would check dates with the Social Club and report back to the Council. These dates would be displayed on all noticeboards.**

**Cllr Cooper apologised for deferring some of the items to the APA but it was necessary due to time constraints and duplication of information.**

**Meeting was closed at 8:00pm**

**MINUTES SUBJECT TO APPROVAL AT THE NEXT MEETING – 6<sup>th</sup> JULY 2009**