

Boarhunt Memorial Hall Planning and Management Committee
Registered Charity: 1085003

VACANCIES

We are currently a committee of only 6 people and we have the following opportunities to work on this exciting village project:

TREASURER: If you have some experience in book-keeping or accounting and have a couple of hours a month to set-up and maintain an accounting system, we would love to hear from you. This is an honorary position with responsibilities to the Charities Commission. You would also need to prepare the annual accounts for audit.

FUND-RAISER(s): We are looking for people to join our team with good admin skills to assist in applying for major capital building funds. You would need to be prepared to spend at least 10 hours a month, some of which will be on-line research, photocopying and queuing at the post office!

CONSTRUCTION/ENGINEERING: We need someone with these sorts of skills for Stage II of our project involving detailed planning. You will be invited to work with our Architect and committee in preparing detailed planning, building regulations and budgeting. Again, at least 10 hours per month would be required including attending committee meetings.

ECO/GREEN ENERGY: Prior knowledge not essential as research can take place along the way following suggestions. If you have a passion for an `eco` friendly approach you will be welcomed to the team.

INTERIOR DESIGNER: Enthusiastic volunteers to suggest styles/décor/finishes including furniture and window dressing. Would require perhaps 2 days a month, at your leisure, with feedback to the committee.

PHOTOGRAPHER: An opportunity exists for a budding photographer to take some before/during and after photos for our archives and perhaps some video footage. Timing – as and when opportunities arise.

If you have an interest in any of these areas and would like to help in this community project, please contact any of the committee members. **WE NEED YOU!**

Thanks
Jan Griffiths
01329 833214 griffiths.jan@btinternet.com